

183 Leader Heights Road
P.O. Box 2726, York, PA 17405
800.233.1957 | Fax: 717.747.7022
VFIS.com



Return completed application to your
Regional Director or submissions@vfis.com

APPLICATION PROPERTY & CASUALTY / ACCIDENT & SICKNESS / BENEFITS

GENERAL INFORMATION

Date of Application: _____ **Date Proposal Needed By:** _____
Current Carrier: _____ **Expiration Date:** _____
Legal Name of Organization: _____
(List all legal entities and other organizations that are to be Named Insureds.)

Mailing Address: _____
Street or PO Box City County State Zip Code

FEIN: _____ **Website:** _____

Contact Information:				
Primary:				
First Name	MI	Last Name	Phone	Email
Inspection:				
First Name	MI	Last Name	Mobile Phone	Email

What is your Legal Status?	Independent Department /Not-for-Profit For-Profit Organization	Municipally Owned Tax District	Are you Incorporated?	Yes No
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What is your type of Operation?	Fire Department / District Fire Department / District with Ambulance Ambulance Corps Rescue Squad Other (Describe: * Call VFIS for assistance.	First Responder Hospital EMS * Relief Association County / State Association *	Search & Rescue Team 911 Emergency Dispatch * Training School * Haz Mat Team *
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What is the size of your Organization?	Number of Paid Employees Full-Time:		Employees are considered Full time if regularly scheduled 35 or more hours per week.
	Number of Paid Employees Part-Time:		
	Number of Volunteers:		
	Number of Publicly Elected (trustees, commissioners or directors):		

What is your Estimated Response Activity?	Fire and other non-medical runs:		# Responses
	Emergency medical or first responder medical runs:		
	Non-emergency transports:		

Highest Level of Service Provided?	Non-Medical (EMS assist)	BLS	ALS
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Do you have Workers' Compensation?	Are all volunteers covered by Workers' Compensation?	Yes	No	N/A
	Are all paid employees covered by Workers' Compensation?	Yes	No	N/A
	If no to either of the above, is there an Accident & Sickness policy in force with primary medical benefits of at least \$10,000?	Yes	No	

As part of your Standard Operating Procedures (SOPs) / Standard Operating Guidelines (SOGs), does your organization have:	A formal training program?	Yes	No
	If yes, what type? (check all that apply):	Driver training	Personally-owned vehicle response / Patient care / Officer / leadership
		Other, explain:	
	A formal safety program?	Yes	No
	A formal maintenance program?	Yes	No
	If yes, what type? (check all that apply):	Vehicles and equipment	Building and surrounding premise/grounds
		Other, explain:	

REAL & PERSONAL PROPERTY Yes No

[\(Property Schedule Addendum](#) is available on website if there are more locations.)

Contents Coverage type desired: Scheduled Contents Blanket Contents Deductible desired: \$1,000 \$2,500 \$5,000
 Optional Deductible if desired: \$1,000 \$2,500 \$5,000

Do you want VFIS to estimate the building value for you? Yes No (If yes, complete VFIS Building Valuation Form Supplemental Application at the end of the P&C application for each building.)

CONSTRUCTION CODES

1 Frame	3 Non-combustible	5 Modified Fire Resistive	7 Heavy Timber Joisted Masonry	9 Superior Masonry Non-combustible
2 Joisted Masonry	4 Masonry Non-combustible	6 Fire Resistive	8 Superior Non-combustible	

ROOF CODES (0 = Unknown)

Covering	1 Metal sheathing with exposed fasteners	3 Built-up roof or single-ply membrane WITH gutters	5 Concrete/clay tiles	7 Shingle - 55 mph wind rating	9 Shingle - 110 mph wind rating
	2 Metal sheathing with CONCEALED fasteners	4 Built-up roof or single-ply membrane WITHOUT gutters	6 Wood shakes	8 Shingle - 55 mph wind rating/Secondary Water Resistance (SWR)	10 Shingle - 110 mph wind rating/Secondary Water Resistance (SWR)
Geometry	1 Flat Roof WITH Parapets	3 Hip Roof with Slope <= 6:12 (26.5°)	5 Gable Roof with Slope <= 6:12 (26.5°)	7 Braced Gable Roof with Slope <= 6:12 (26.5°)	
	2 Flat Roof WITHOUT Parapets	4 Hip Roof with Slope > 6:12 (26.5°)	6 Gable Roof with Slope > 6:12 (26.5°)	8 Braced Gable Roof with Slope > 6:12 (26.5°)	
Anchors	1 Toe Nailing/No Anchorage	2 Clips	3 Single Wraps	4 Double Wraps	5 Structural

Premises #	Item #	Building Occupied as:	Amount of Insurance At 100% Replacement Cost Value (RCV). Include value of towers, sirens and antennas with building.		Year Built	Electrical Age over 35 yrs Y/N	# Sq Feet	Construction Code	Protection Class	Sprinkler System Y/N	Occupied 24 hours Y/N	# Stories	Date of Last Inspection	Year of Mech System Updates	Year of Roof Updates	Roof Covering	Roof Geometry	Roof Anchors	Street Address City /State Zip / County	Insured's Identifier (How YOU refer to this PREMISES)	
			Building	Contents																	

Premises #	Item #	Building Occupied as:	Amount of Insurance At 100% Replacement Cost Value (RCV). Include value of towers, sirens and antennas with building.		Year Built	Electrical Age over 35 yrs Y/N	# Sq Feet	Construction Code	Protection Class	Sprinkler System Y/N	Occupied 24 hours Y/N	# Stories	Date of Last Inspection	Year of Mech System Updates	Year of Roof Updates	Roof Covering	Roof Geometry	Roof Anchors	Street Address City /State Zip / County	Insured's Identifier (How YOU refer to this PREMISES)	
			Building	Contents																	

Are there any structures you <u>don't</u> want to insure?	Premises #	Item #	Description of items not to be insured

Mortgagee	Name:																				
	Street:																				
Applies to Premises/Item #s:	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

Mortgagee	Name:																				
	Street:																				
Applies to Premises/Item #s:	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

Loss Payee	Name:																				
	Street:																				
Applies to Premises/Item #s:	/	Item Description:																			

GENERAL LIABILITY Yes No

What Limits and Coverage do you desire?	<u>Each Occurrence</u>	<u>Aggregate</u>	
	\$300,000 /	\$1,000,000	\$5,000 Medical Expense (standard)
	\$500,000 /	\$1,000,000	\$10,000 Medical Expense
	\$1,000,000 /	\$2,000,000	
	\$1,000,000 /	\$3,000,000	
	\$1,000,000 /	\$10,000,000	(aggregate limit does not apply to each Named Insured with this option)

Line of Duty Accidental Death Benefit: Yes No (not applicable in CA, NH, NY, OH, TX and VA)

Do you conduct Fundraising or Social Activities?

	Carnivals	Number of days held annually:			
		Are rides operated by an amusement ride contractor?	Yes	No	
		If yes, does the contractor carry a minimum \$1 million in liability limits?	Yes	No	
		If yes, does the contractor name this applicant as an Additional Insured and provide them with a COI?	Yes	No	
	Fireworks	Number of days held annually:	Fireworks are detonated by:	Qualified outside contractor	Applicant
		If detonated by outside contractor, does the contractor carry at minimum \$1 million in liability limits?	Yes	No	
		If yes, does the contractor name this applicant as an Additional Insured and provide them with a COI?	Yes	No	
	Conventions	Number of days held annually:			
	Motorized Events <small>(tractor pulls, mud bogs, etc.)</small>	Type of event:			
		Number of days held annually:			
	Bingo	Number of days held annually:			
	Hall rentals	Number of days rented annually:			
		Written agreement signed by renter?	Yes	No	If yes, attach specimen copy.
		COI obtained if renter is other than an individual?	Yes	No	
	Social Club	Square footage of club:			

Do you have Boats greater than 100 hp?	Number: If physical damage coverage is desired please be sure to schedule under portable equipment. (do not include jet skis or wave runners)
Do you have Liquor exposure?	Which of the following best describes the organization's use of alcoholic beverages? The organization sells alcohol year-round (bar or club). The organization sells alcohol at special events. Describe event(s):
	Show annual gross receipts: \$
	The organization prohibits alcohol on the premises and at sponsored function.
	Does the organization permit alcohol on the premises or at sponsored functions, but not sell it? Yes No
Do you have Haz Mat exposure?	Do you have a specially organized hazardous materials response team as part of your organization? Yes No
	If yes, provide # of calls:
Do you have Above Ground Storage Tank exposure?	Do you own or are you responsible for any above ground storage tanks? Yes No
	If yes, do you routinely monitor the tank(s) to ensure they are not leaking? Yes No
	If yes, how frequently? Do employees know and follow release reporting, investigation and confirmation procedures? Yes No
Do you have Pollution Class B Firefighting Foam exposure?	In your inventory, do you have any Class B foam? Yes No If yes, how many gallons?
	Is the foam labeled "Fluorine Free"? Yes No
	If no, have these foam containers been isolated within a leak containment enclosure and removed from use (fire ground, training, etc.)? Yes No
	Do you have a plan to properly dispose of this foam? Yes No
	If yes, when and how?

Do you have Junior Firefighters?	Do you sponsor a Junior Firefighter program (or explorer post), youth camp, or events involving minors? If yes, please identify the written policy and procedure items you have in place.	Yes	No
	Formal abuse and prevention and control program	Yes	No
	Zero Tolerance Statement	Yes	No
	Annual Employee training and communication	Yes	No
	Response to an allegation procedure	Yes	No
	Criminal Background checks	Yes	No
	Supervision of Youth	Yes	No
	Anti-retaliation and False Allegations	Yes	No
Validation of compliance – oversight, supervision and validation	Yes	No	
Do you desire Employer's Liability Coverage?	If your Workers' Compensation coverage does <u>not</u> provide Employer's Liability, do you want Employer's Liability coverage as part of General Liability? If yes, provide total annual payroll: \$		
	Limits desired: "Bodily Injury" by accident each accident "Bodily injury" by disease policy limit "Bodily injury" by disease each "employee" or volunteer		

CRIME Yes No

Do checks require at least two signatures?	Yes, in excess of \$	No
Do purchases require the signed approval of two or more people?	Yes, in excess of \$	No
Are bank accounts, credit card statements and vendor payments reconciled at least monthly?	Yes	No
Are bank accounts and credit card statements reconciled by someone not authorized to deposit, withdraw or use the card?	Yes	No
Are you aware of, or do you have knowledge of, any dishonest or criminal act committed by any of your members prior to the date of this questionnaire, whether committed during the course of their membership with you or otherwise? If yes, explain:	Yes	No
Are financial records audited by outside parties? Yes No If yes, how often?	Is the audit certified?	Yes No

Note: If you are requesting a bond that exceeds \$4,000,000 in limits, please provide us with your most current financial statement.

Employee Dishonesty – Blanket (CBB) Limit: \$ <small>(for use with non-governmental entities)</small>	Public Employee Dishonesty – Blanket Limit: \$ <small>(for use with governmental entities) Includes Treasurers and Tax Collectors</small>
Faithful performance is not available for non-governmental entities. If specifically required in the organization’s by-laws, constitution, or resolution, please provide copy.	Faithful Performance Coverage: Yes No

Below, please indicate the entity to be covered by the Employee Dishonesty – Blanket (CBB) or Public Employee Dishonesty – Blanket (PEBB) bonds. If more entities are to be covered, please include additional information in the “Wrap-Up” section of this application.

Who are your Covered Entities?	Covered Entity for CBB or PEBB	Applies to:	
	If more entities are to be covered, please include in the “Wrap-Up” section of this application.	CBB	PEBB

Employee Dishonesty - Position Schedule Bond						
Position	Number in Position	Covered Entity (if more than one)	Limit	Excess over Blanket Y/N	Faithful Performance (governmental entities only)	
					Yes	No
					Yes	No
					Yes	No
					Yes	No
					Yes	No
					Yes	No

Employee Dishonesty - Name Schedule Bond					
Name	Covered Entity (if more than one)	Limit	Excess over Blanket Y/N	Faithful Performance (governmental entities only)	
				Yes	No
				Yes	No
				Yes	No
				Yes	No

Note: Forgery or Alteration, Computer Fraud and Identity Fraud Expense are coverage extensions that are only available if Employee Dishonesty coverage was requested.

Forgery or Alteration	Limit:	\$25,000	\$50,000	\$100,000	\$250,000	Other \$
Computer Fraud *	Limit:	\$25,000	\$50,000	\$100,000		
Identity Fraud Expense *	Limit:	\$25,000				

* \$10,000 limit is included automatically for any insured that purchases blanket employee dishonesty or blanket public employee dishonesty coverage of \$10,000 or more.

AUTO Yes No

(Vehicle Schedule Addendum is available on website if there are more vehicles.)

What Coverages and Limits do you desire?	Liability Limit (Combined Single Limit):	\$300,000	\$500,000	\$1,000,000	Deductibles: Comprehensive: \$1,000 \$3,000 \$5,000 \$10,000 Collision: \$1,000 \$3,000 \$5,000 \$10,000 Optional Deductibles if desired: Comprehensive: \$1,000 \$3,000 \$5,000 \$10,000 Collision: \$1,000 \$3,000 \$5,000 \$10,000
	Uninsured/Underinsured Motorists Limit:				
	PIP Limit:	Med Pay Limit:			
	Primary Liability coverage for members' personally owned and hired vehicles?	Yes	No		

As part of your Standard Operating Procedures (SOPs) / Standard Operating Guidelines (SOGs), do you have the following:	Are Motor Vehicle Records (MVRs) checked on all members that drive apparatus?			Yes	No
	If yes, what frequency?		Pre-hire then annually	Pre-hire then every three (3) years	Other, explain:
	Do you have an emergency vehicle driver/operator program?			Yes	No
	Do you conduct driver training?			Yes	No

VEHICLE CLASSIFICATION

Ambulance	ATV	Bus 9-20 seats	Bus 61+ seats	Mobile Equipment	Motorhome	Service	Service Tractor	Trailer Over 2000 lbs.
Antique	Bus 1-8 seats	Bus 21-60 seats	Fire Truck	Motorcycle	PPT	Service Tow	Snowmobile	Trailer Under 2000 lbs.

VEHICLE PE CLASS CODES

AC Air Cascade Unit	BUS Bus	MP Mini Pumper	PT Pumper/Tanker	S Salvage Truck	TRL Trailer
AD Aerial Device	BV Brush Vehicle	OTH Other	QLDH Quint with large diameter hose	SERV Service Vehicle	
ALS Advanced Life Support Ambulance	CF Chemical and Foam Unit	PLDH Pumper with large diameter hose	QR Quint (regular)	SNOW Snowmobile	
ANTQ Antique	FR First Responder Vehicle	PPT Private Passenger	RTH Heavy Rescue Truck	T Tanker	
BLS Basic Life Support Ambulance	HM Hazardous Materials Vehicle	PR Pumper (regular)	RTL Light Rescue Truck	TOUR Tournament Vehicle	

Agreed value coverage is provided for fire trucks, ambulances, antiques and trailers. Agreed value coverage can be requested on PPTs less than five years old (not available in MA). ACV can be quoted for all other vehicle types. Cost new must be provided. **Chief's Vehicles will be insured on an Agreed Value basis but must be identified in the Insured Identifier Section below.**

Veh #	Year	Make	Description (Model / Type)	Vehicle Classification	Vehicle PE Class	Serial Number (VIN)	Agreed Value	Cost New ACV	Insured's Identifier (How YOU refer to this vehicle) Example: Chief's Vehicle	Garaged at Premises #
EX.	2004	Freightliner	Pumper Large Diameter Hose	Fire Truck	PLDH	1HTLFTVL6KH666870	\$250,000		Ladder Co. 49	3
1										
2										
3										
4										
5										
6										
7										

Veh #	Year	Make	Description (Model / Type)	Vehicle Classification	Vehicle PE Class	Serial Number (VIN)	Agreed Value	Cost New ACV	Insured's Identifier (How YOU refer to this vehicle) Example: Chief's Vehicle	Garaged at Premises #
EX.	2004	Freightliner	Pumper Large Diameter Hose	Fire Truck	PLDH	1HTLFTVL6KH666870	\$250,000		Ladder Co. 49	3
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										

Rental Reimbursement?	Rental Reimbursement is automatically provided for Fire Trucks (7909), Ambulances (7919), \$300 per day for up to 40 days. Do you want coverage for other vehicles? If so, please specify which vehicles:
	Applies to Vehicle #s:
	Amount per day: _____ Number of days: _____

Do you have any Converted vehicles?	Have any vehicles been converted from a previous use (oil tankers, military vehicles, delivery vans, etc.)? Yes No
	If yes, indicate vehicle number(s):
	If yes, is there a water tank on any of these vehicles? Yes No

Do you have any Garage exposure?	Does the applicant have any Garage Liability or Garagekeeper's exposure (for example, repairing the vehicles of others)? Yes No
	If yes, Address where you conduct Garage Operations: _____ City: _____ State: _____ Zip: _____
	If yes, Limit of Insurance: \$ _____ Maximum limit available is \$2,500,000.
	If yes, Comprehensive Deductible: \$250/\$1,000 \$500/\$2,500 All Perils for Each Customer's Auto / Maximum Deductible for All Loss in Any One Event
	Collision Deductible: \$250 \$500 For Each Customer's Auto

Add'l Insured Lessor Loss Payee	Name: _____
	Address: _____ City: _____ State: _____ Zip: _____
Applies to Veh #s: _____	

Add'l Insured Lessor Loss Payee	Name: _____
	Address: _____ City: _____ State: _____ Zip: _____
Applies to Veh #s: _____	

PORTABLE EQUIPMENT	Yes	No
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Blanket Coverage: You must complete the "Vehicle PE Class" column on the vehicle schedule.

Deductible:	\$500	\$1,000	\$2,500	\$5,000
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Optional Deductible if desired:	\$500	\$1,000	\$2,500	\$5,000
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Scheduled Coverage: Please provide the following for any item you wish to have separately scheduled.

Deductible:	\$500	\$1,000	\$2,500	\$5,000
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Item #	Description	Serial Number	Unit Value	Quantity

[\(Portable Equipment Addendum is available on website if there are more items.\)](#)

Search and Rescue Dogs: Please provide the following for each animal. Attach a separate sheet if necessary.

Breed	Sex	Year of Birth	Name	Agreed Value

Drones (Unmanned Aircraft Systems)

Does your organization own or operate drones? Yes No

Model	Serial Number	Weight (lbs./oz.)	Value of Drone	Value of Attached Equipment

Are all operations being conducted in accordance with FAA rules?	Yes	No
How many personnel are authorized to operate the drones?		
How many hours of training are required prior to personnel being authorized to operate the drones?		
Does the insured have written policies and procedures that address storage and accessibility to the drone only by qualified operators?	Yes	No
Does your organization loan, rent or lease the drones to others? Yes No		
If yes,		
a. Describe to whom:		
b. Will you loan, rent or lease:	with your authorized operator	without your operator

EXCESS LIABILITY	Yes	No
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What Coverages and Limits do you desire?	Limits desired: \$ _____ occurrence / \$ _____ aggregate
	Note: Underlying liability limits of \$1,000,000 are required.
	Coverage desired excess of: General Liability Management Liability Automobile Liability

WRAP-UP INFORMATION

If available, include the current premiums and attach loss runs for the past four years.

NOT APPLICABLE IN MISSOURI; DO NOT ANSWER FOR MISSOURI INSUREDS

Answer in all states except Missouri: Has your current insurance been cancelled or non-renewed? Yes No

If yes, please provide details:

Name of Producing Agency:	_____			
Agency's Address:	_____			
	Street or PO Box	City	State	Zip Code
Agency's Phone:	_____			
If you are not licensed as a broker, are you a property/casualty agent?	Yes	No		
Producer or CSR (for contact purposes): Name:	_____			
	First Name	MI	Last Name	
	Email: _____			
If you have never placed business with us before, please provide the person responsible for agency/brokerage licensing and contracting:				
▪ Contact's Name:	_____			
	First Name	MI	Last Name	
▪ Contact's Email:	_____			
▪ Contact's Direct Phone:	_____			

Volunteer Firemen's Insurance Services, Inc.®
 VFIS®, VFIS® with design and Volunteer Firemen's Insurance Services, Inc.® are all registered service marks of the same PA Corporation.

FRAUD WARNING NOTICE – PLEASE READ CAREFULLY

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime, and may subject such person to criminal and civil penalties.

Alabama	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.
Arkansas	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
California	For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
Colorado	It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.
District Of Columbia	WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.
Florida	Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.
Kansas	Any person who knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance that such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.
Kentucky	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
Louisiana	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Maine	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.
Maryland	Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Minnesota	A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.
New Jersey	Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.
New Mexico	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.
New York	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.
Ohio	Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.
Oklahoma	WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.
Oregon	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, may be guilty of a fraudulent act, which may be a crime, and may subject such person to criminal and civil penalties.
Pennsylvania	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.
Rhode Island	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Tennessee	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.
Vermont	Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.
Virginia	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.
Washington	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.
West Virginia	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Your signature below acknowledges that you have read the Fraud Warning Notice that applies to your state of domicile.

The undersigned is an authorized representative of the applicant and certifies the information provided to obtain this coverage is accurate to the best of their knowledge; this includes any applications, locations schedules, valuation statements, loss history information and engineering reports.

Applicant’s signature:

Title:

Date:

Agent’s signature:

Date:

VFIS BUILDING VALUATION FORM

Photos of Building Must Accompany Completed Form Supplemental Application

Submitted by: _____ Date: _____

General Information

<u>Client Information</u>	<u>Policy Information</u>
Name: _____	Coverage Amount: _____
LocationAddress: _____	Policy Number: _____
City: _____	Location Number: _____
State/Zip Code: _____	

Structure Information

(Answer only the applicable information for each structure. Some fields on the worksheet do not apply for every structure.)

<u>Structure Type:</u>	
Fire Station, Paid: _____ %	Year Built: _____
Fire Station, Volunteer: _____ %	Total Square Footage: _____
Social Club: _____ %	Ground Floor Area: _____
Govt. Buildings: _____ %	Number of Floors: _____
Office: _____ %	Perimeter: _____
Other: _____ %	Basement Square Footage: _____
	Type: Finished Unfinished
	Other Area Type (<i>mezzanine, balcony, etc.</i>) and Square Footage Amount: _____
<i>(Check all that apply)</i>	

<u>Building Code Class</u>	<u>Construction Type</u>
1 – Frame Combustible: _____ %	Framing, Wood: _____ %
2 – Joisted Masonry: _____ %	Metal Frame: _____ %
3 – Noncombustible: _____ %	Masonry, Block: _____ %
4 – Noncombustible (Masonry): _____ %	Masonry, Brick: _____ %
5 – Modified Fire Resistive: _____ %	Other: _____ %
6 – Fire Resistive: _____ %	
<i>(Check all that apply)</i>	<i>(Check all that apply)</i>

<u>Construction Quality</u>
Basic – <i>Plain, square/rectangular, no trim or decoration</i>
Average – <i>Typical building style for occupancy, limited trim or decoration</i>
Above Average – <i>More complex in shape or building style with more features, trim, decoration</i>
Expensive – <i>Complex shape/rooftline, specialized/costly materials or features</i>
Very Expensive – <i>Involves well known architect/developer, expensive or vintage features</i>
Exceptional – <i>Unique/vintage building, extensive use of artisans, finest materials/quality</i>

Building Exterior			
Brick veneer, standard	%	Siding, vinyl	%
Brick wall, reinforced w/ rebar	%	Stone veneer, frame	%
Concrete block	%	Stone veneer, masonry	%
Concrete block, split face	%	Stucco	%
Metal siding, corrugated aluminum	%	Tilt up, concrete wall	%
Siding, hardboard (wood)	%	Other:	%
Panels, cement fiber siding	%	<i>(Check all that apply)</i>	

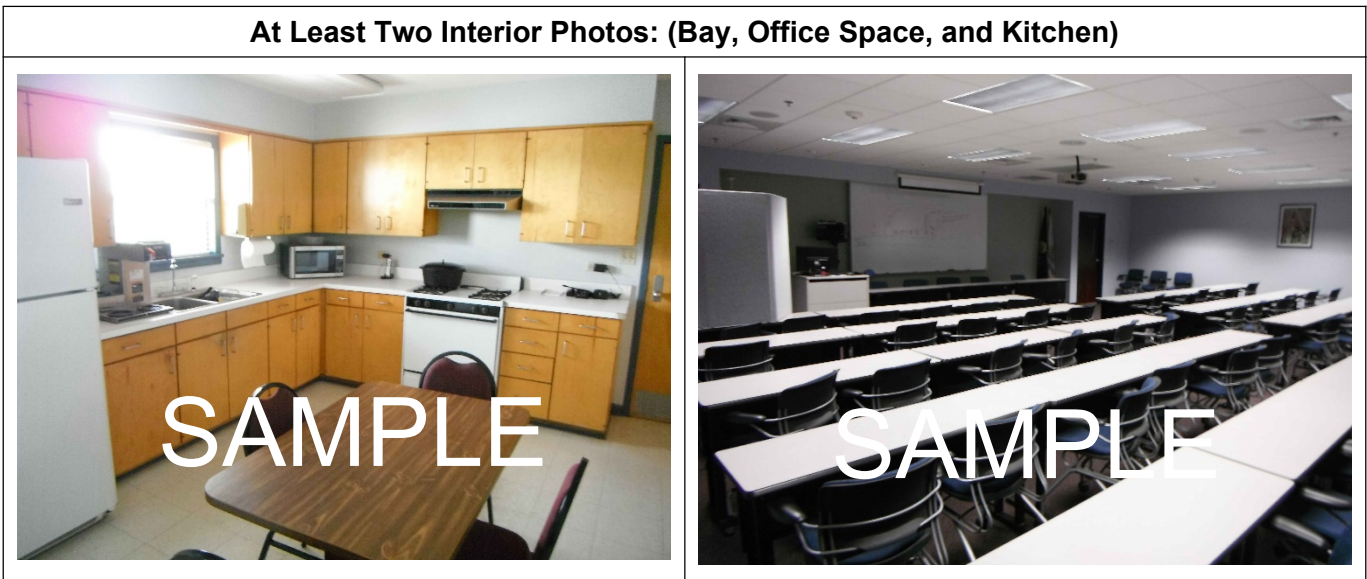
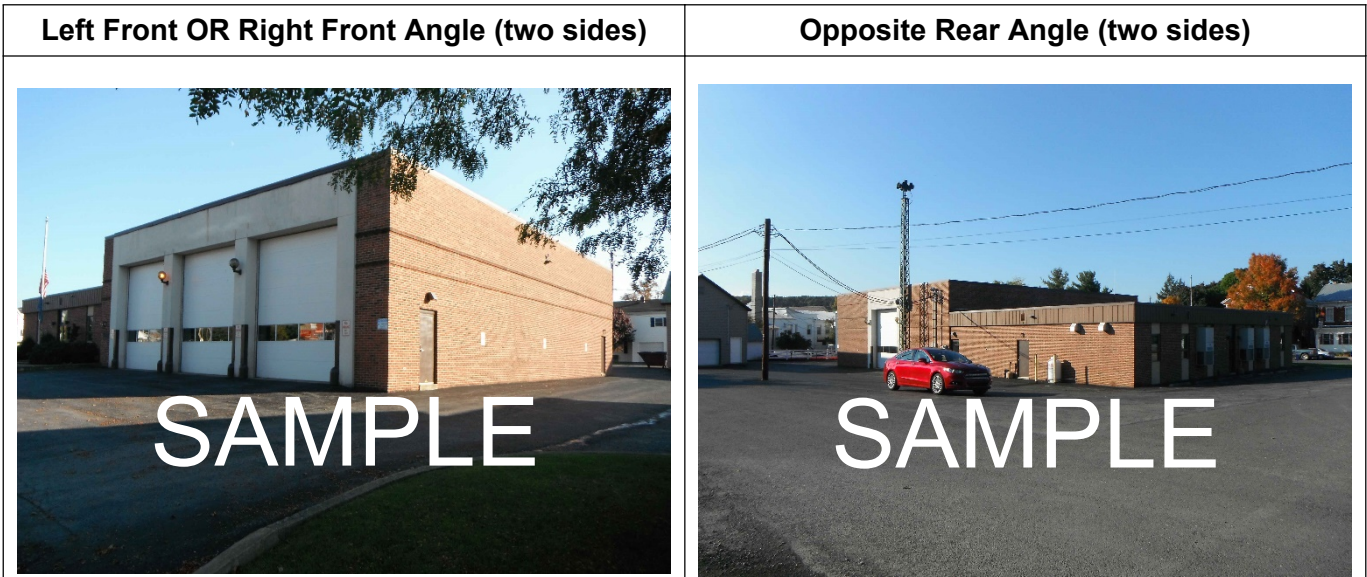
Foundation Type					
Concrete block			Poured concrete walls		
Concrete slab			Pier and beam		
Partial concrete slab			Other:		
Slope of Site	Flat	Slight	Moderate	Steep	Very steep

Roof Covering					
Corrugated Aluminum	%	Shingles, architectural (30-40 year)			%
Metal, other than standing seam	%	Shingles, asphalt (Composition Shingle)			%
Metal, standing seam	%	Tiles, Slate			%
Rubber/Membrane	%	Other:			%
Built Up Tar & Gravel	%	<i>(Check all that apply)</i>			
Roof Pitch	Flat	Slight	Moderate	Steep	

HVAC				
Complete HVAC	%	Hot water, radiant (Floor, walls, etc.)		%
Electric (Metal baseboards)	%	Space heater (Overhead Heat Unit)		%
Electric, wall	%	Steam		%
Evaporative cooling	%	Steam boiler		%
Floor Furnace	%	Ventilation		%
Forced air unit	%	Warmed and chilled air (Chiller)		%
Heat pump	%	Warmed and cooled air (Condenser)		%
Hot water	%	None		%
				<i>(Check all that apply)</i>

Equipment/Contents/Other Cost Items: (if any) i.e.: Generators, Radio Towers, Etc.	
Item:	
Item:	
Item:	
Risk Control Use Only: Equipment/Contents Percentage of Structure Value	%

Note: Attach Photos and Provide Diagram of Building



Photos of Building Must Accompany Completed Form

ACCIDENT & SICKNESS Supplemental Application

Important Note: If quoting A&S only, pages 1 and 2 of this application must be completed.

Current Carrier:

Date Proposal Needed By:

Number of locations with emergency operations?

Population of area served on a first call basis:

Do you operate an ambulance? Yes No

Does your organization perform medical evaluations meeting the requirements of NFPA 1582 or OSHA CFR 29 910.134 Respiratory Protection Standard? Yes No

Does your organization have a Safety Officer meeting the requirements of NFPA 1500 and/or NFPA 1521? Yes No

Members to be Covered	Number of paid employees full-time:		Employees are considered Full Time if regularly scheduled 30 or more hours per week.
	Number of paid employees part-time:		
	Number of volunteers:		
	Number of administrative personnel:		
	Number of auxiliary members:		
	Number of junior members:		
	Number of publicly elected (trustees, commissioners or directors):		

Illinois and Ohio: Please complete Supplement for Membership Classification. Contact the VFIS Regional Director for additional information.

Who is covered by Workers' Compensation? Volunteers Paid Personnel

Volunteers are covered for: Disability? Medical? Both?

Specify Carrier:

Medical Expense Benefits: Volunteers Excess Primary
 Full-time paid employees Excess Primary

THREE YEAR LOSS HISTORY (attach loss runs when available)				
Date	Type	Paid	Reserved	Total Incurred

Benefit Limits: (enter limits below)

Accidental Death & Dismemberment/Loss of Life (\$20,000-\$500,000)	Weekly Indemnity First 28 Days (\$100-\$1,000)	Weekly Indemnity After 28 Days (\$100-\$1,000)	Medical Expense (\$2,500-\$100,000)

Optional Benefits: (check all benefits to be quoted)

	Weekly Hospital Benefit	Extra Expense
	First Week Total Disability	\$ 24-Hour AD&D - Injury Only **
	Coordinated 28 Day Total Disability Benefit *	\$ Off-Duty AD&D - Injury Only **
	Extended Total Disability	
	Long-Term Total Disability	Member Family Assistance Program
	Weekly Injury Permanent Impairment Benefit COLA	
	Long-Term Total Disability Benefit COLA *	

**Not available in all states.*

***Coverage cannot be bound without a copy of the insured's roster indicating the members covered for this benefit.*

Billing Schedule: Annual Semi-Annual Installments (\$1,500 minimum premium; Not available in MA, RI or WA.)

Florida Only: Yes No – Florida Statutory Death Benefits per Title X, Chapter 112.191(a), (b) and (c).

Name of Producing Agency:

Agency's Address:

Agency's Phone: ()

Applicant's signature: _____ **Title:**

Date:

Agent's signature: _____

Date:

SPECIALTY BENEFITS Supplemental Application

GROUP TERM LIFE	Yes	No
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Data Required: Census data including member's name and date of birth.

Proposed Effective Date for the Plan:

Basic Face Amount including Basic AD&D: \$

Reduction Schedule: Standard Reduction (50% at age 70)
 (Please check one) None
 Other (explain)

Type of Organization: Volunteer Career Combination (Volunteer/Career)

CRITICAL ILLNESS	Yes	No
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Proposed Benefits	Critical Illness (Covered Illness – Cancer, Heart Attack and Stroke)	AD&D	Aggregate limit (per covered accident)
Option 1	\$10,000	\$10,000	\$500,000
Option 2	\$20,000	\$10,000	\$500,000
Option 3	\$30,000	\$10,000	\$500,000

Number of Eligible Persons:

Applicant's Signature: _____

Title:

Date:

Agent's Signature: _____

Date: