Paratransit Vehicle Inspection Guide

Date: ____________________ Operator: ___________________________ Unit #: ____________

Pre-Trip Inspection

Interior:

Wheelchair Securement System

☐ Check to assure all necessary straps are present, including a spare set

☐ Check straps for damage, wear, dirt, debris, and contamination

☐ Check ratchet straps for proper operation (self-adjusting or manual)

☐ Check hooks and buckles for cracks, unusual bends, and rust

☐ Check vehicle securement tracks for debris, damage, or rust

Equipment

☐ Proper securement of loose/spare equipment (oxygen, spare wheelchair)

☐ Safety equipment (first aid kit, traffic vest, cones, flares, fire extinguisher, etc.)

☐ Passenger comfort items (umbrella, poncho, blankets, etc.)
**Exterior:**

- Check for proper tire inflation or tire damage
- Check for body damage
- Check exterior lighting for proper function. Check lenses for cracks/clarity (All lighting to include high/low beam, turn signals, four way flashers, reverse, and brake lights)
- Check window glass for cracks/chips or obscured visibility

**Lift System:**

*Follow the manufacturer’s recommended procedures*

- Check for damage, misaligned, or worn parts and hydraulic leaks
- Check door securement devices
- Check controller buttons and cables
- Operate lift (one complete cycle minimum) checking for smooth operation and speed
- Check lift lighting
- Traffic cones present to mark outside corners of lift deployment
- Check the roll stop plate for proper platform angle to ground
- Check for manual hand pump handle
- Check hand pump valve to assure it is properly closed
Manual Ramp:

- Check ramp for damage and proper stowage
- Traffic cones present to mark outside corners of ramp deployment
- Check for ease of operation
- Check proper angle to ground
- Check ramp surface (free from dirt and debris)
- Return ramp to stowed position (note excess noise or grinding)

Please note any deficiencies: